

## **PRIVACY POLICY**

**Effective Date:** July 1, 2025

**1. Introduction.** Welcome to Hire My Online Professor's Assistant ("Hire My Online"). We are committed to protecting your privacy and ensuring the security of your personal information. This Privacy Policy (the "Policy") explains how we collect, use, maintain, disclose, and protect your information when you use our products and services (users of the Site are referred to collectively as "Users," and individually a "User"). By using our website (<https://hiremyonline.com>) (the "Site"), products and/or services, you agree to the terms outlined in this Policy. If you do not agree to this Policy, please do not use our Site and/or the products and services of Hire My Online. This Policy may change from time to time as stated below. Your continued use of the Site and/or the products and services of Hire My Online following the posting of changes to this Policy will be deemed to constitute your acceptance of those changes, so please check this Policy periodically for updates.

**2. Information We Collect.** We collect various types of information to provide and improve our products and services, including:

- **Personal Information:** This includes your name, email address, phone number, billing information, and other details you provide during registration or use of our products and services. We may use your Personal Data to contact you with newsletters, marketing and/or promotional materials and other information that may be of interest to you. You may opt out of receiving any, or all, of these communications from us by following the unsubscribe link or the instructions provided in any email we send. Users can always refuse to supply personal identification information, but your failure to provide such information will prevent you from using our products and services as fully intended.
- **Educational Information:** Information related to your educational background, courses and other academic data.
- **Usage Data:** Information about how you use our products and services, including your interactions, preferences, and activity patterns.
- **Technical Data:** IP address, browser type, device information, and other technical details collected through cookies and similar technologies.

**3. Web Browser Cookies.** Our Site may use "cookies" to enhance User experience. The User's web browser places cookies on the User's hard drive for record-keeping purposes and, on occasion, to track information about the User's activity. Cookies are files with a small amount of data which may include an anonymous unique identifier. Cookies are sent to your browser from a website and stored on your device. Other tracking technologies are also used such as beacons, tags and scripts to collect and track information and to improve and analyze our products and services. We may receive reports based on the use of these technologies by these companies on an individual or aggregated basis.

The User may choose to set their web browser to refuse cookies, or to alert the User when cookies are being sent. Please note that if a User changes the User's browser settings to refuse cookies, some parts of the Site may not function properly. Please visit the help guide for your browser if you want to disable cookies.

**4. How We Use Your Information.** We use the information we collect to:

- Provide, maintain, and improve our products and services.
- Personalize your experience and offer customized content.
- Process transactions and send related information, such as purchase confirmations and invoices.
- Communicate with you, including sending promotional materials and updates.
- Monitor and analyze usage and trends to improve our products and services.
- Enhance the security and protection of our services and users.

**5. Sharing Your Information.** We do not sell or rent your personal information to third parties. However, we may share your information in the following circumstances:

- **Service Providers:** We may share information with third-party vendors who perform services on our behalf, such as payment processing, data analysis, and customer support.
- **Legal Requirements:** We may disclose your information if required by law or in response to legal processes, such as a court order or subpoena.
- **Business Transfers:** In the event of a merger, acquisition, or sale of assets, your information may be transferred to the new owner.

You hereby release, discharge and forever acquit Hire My Online, its directors, officers, owners, employees, volunteers, independent contractors, agents, assigns, successors and consultants associated with Hire My Online from any and all liability, claims, demands, actions and causes of action whatsoever, arising out of or related to any economic or property loss, damage or injury that may be sustained by You through Hire My Online' use of any third-party payment processor services of any kind.

**6. Data Security.** We implement reasonable security measures to protect your information from unauthorized access, use, or disclosure. However, no data transmission over the internet or storage system can be guaranteed to be 100% secure. When a User utilizes the services of Hire My Online, Hire My Online will maintain the user's contact information and servicing information for its records unless and until the user asks Hire My Online to delete such information. No security measures are 100% reliable, however, so we cannot guarantee the security of your data.

**7. Links.** This Site contains links to other sites. Please be aware that we are not responsible for the content or privacy practices of such other sites. We encourage our users to be aware when they leave our Site and to read the privacy statements of any other site that collects personally identifiable information.

**8. Your Choices.** You have the right to:

- Access and update your personal information.
- Opt-out of receiving promotional communications from us.
- Request the deletion of your personal information, subject to certain exceptions.

When a user utilizes the Site, products and/or services of Hire My Online, Hire My Online will maintain the user's contact information and servicing information for its records unless and until the user asks Hire My Online to delete such information.

**9. Compliance with the Children's Online Privacy Protection Act ("COPPA").** Protecting the privacy of children is of utmost importance to us. For that reason, we never collect or maintain information on our Site from individuals who we recognize to be under the age of 13, and no part of our website is structured to attract anyone under the age of 13. If, as a parent or guardian, you discover your child under the age of

13 has supplied us with personal identification information, you may contact us (using the information below) and we will remove your child's information from our database.

**10. Principles of General Data Protection Regulation ("GDPR").** In accordance with Article 5 of the GDPR, your personal data under our watch shall be: (a) processed lawfully, fairly and in a transparent manner in relation to the data subject; (b) collected for specified, explicit and legitimate purposes and not further processed in a manner that is incompatible with those purposes; (c) adequate, relevant and limited to what is necessary in relation to the purposes for which they are processed; (d) accurate and, where necessary, kept up to date; every reasonable step must be taken to ensure that personal data that are inaccurate, having regard to the purposes for which they are processed, are erased or rectified without delay; (e) kept in a form which permits identification of data subjects for no longer than is necessary for the purposes for which the personal data are processed; we shall review our data every year, and erase information that is no longer necessary; and (f) processed in a manner that ensures appropriate security of the personal data, including protection against unauthorized or unlawful processing and against accidental loss, destruction or damage, using appropriate technical or organizational measures.

Under the GDPR, you have the following specific rights: (a) the right of access; (b) the right to rectification; (c) the right to erasure; (d) the right to restrict data; (e) the right to object; (f) the right to data portability; and (g) the right to complain to Company's internal compliance officer. If you want to exercise any of these rights, please don't hesitate to contact us at our contact page (link provided below).

If a breach of security occurs which leads to an unauthorized modification, deletion, disclosure, or modification of access with respect to personal data, we shall assess the risk, and if appropriate, we shall report the same.

**11. California Residents Under the California Consumer Privacy Act ("CCPA").** California residents may request the following information from Hire My Online, for the *twelve (12) month* period preceding request: (1) the categories of personal information that Hire My Online collects, uses, discloses and sells (if applicable); (2) the categories of sources from which personal information was collected by Hire My Online; (3) Hire My Online's business or commercial purpose for collecting and/or selling (if applicable) personal information; (4) the categories of third parties with whom Hire My Online shares personal information; and (4) the specific pieces of personal information that Hire My Online has collected about you.

California residents may request that Hire My Online delete your personal information (and request our service providers do the same). Please note that deletion requests are subject to certain limitations, for example, we may retain personal information as permitted by law, such as for tax or other record keeping purposes, to maintain an active account, and to process transactions and facilitate customer requests. Hire My Online will aim to complete all CCPA requests as soon as reasonably practicable and consistent with applicable law.

**12. Email Communications.** From time to time, Hire My Online may contact you via email for the purpose of providing announcements, promotional offers, alerts, confirmations, surveys, and/or other general communication. In order to improve our products and services, we may receive a notification when you open an email from Hire My Online or click on a link therein. If you would like to stop receiving marketing or promotional communications via email from Hire My Online, you may opt out of such communications by clicking on the **UNSUBSCRIBE** button.

**13. Changes to This Privacy Policy.** We may update this Policy from time to time. We will notify you of any changes by posting the new policy on our Site and updating the effective date. Your continued use of Hire My Online's Site, products and services after such modifications will constitute your (a) acknowledgment of the modified Privacy Policy and (b) agreement to abide and be bound by that Policy.

**14. Opt-Out and Unsubscribe From Third Party Communications.** We respect your privacy and give you an opportunity to opt-out of receiving announcements of certain information. Users may opt-out of receiving any or all communications from third-party partners of Hire My Online by contacting us via our Contact Page (as provided below) or following the unsubscribe instructions provided in such communications.

**15. Contact Us.** If you have any questions about this Privacy Policy, the practices of this Site, or your dealings with this Site, please use our Contact Page: <https://hiremyonline.com/contact.html>